新华实验小学日常工作教学常规执行情况表

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| **教师** | **学科** | **备课进度** | **备课质量** | **作业批改情况** | **备课组、教研组台账** | **学生成长记录册** | **短课及大课间** | **作业****记载** | **班队手册** | **学困生档案（班主任）** | **多媒体使用记载（班主任）** | **科学实验册（科学教师）** | **计算机使用登记（信息教师）** | **168爱生行动（45周岁以下）** | **校本研修手册** | **晨检表（副班）** |
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 调研人签名： 2016.11